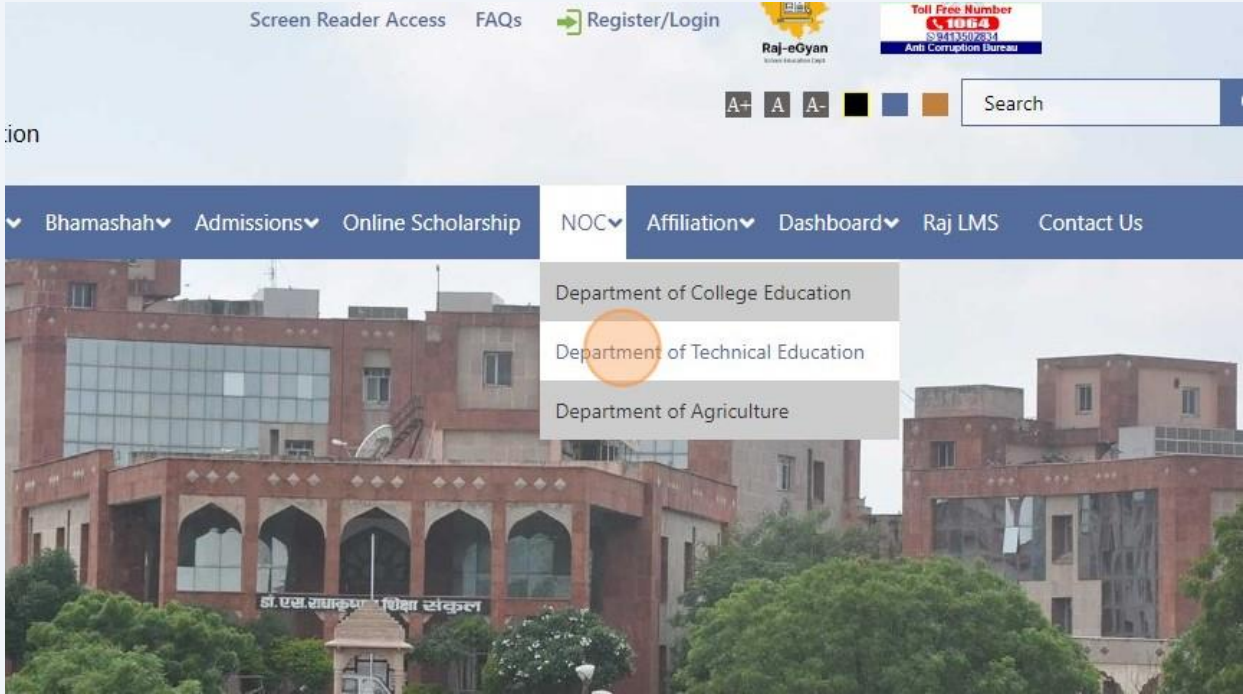


User Manual for Existing Institutes

Directorate of Technical Education, Rajasthan

1 Navigate to <https://hte.rajasthan.gov.in/>

2 Click "Department of Technical Education"



3 Click "Log in For Colleges"

Academic Session: 2023-24

DIRECTORATE OF TECHNICAL
Application for grant NOC of State
(As desired by AICTE)

NOC Portal will open fr

Log in For Colleges

User Manual For New College

User Manual For Existing College

Important Dates for Application

Start Date & Time:

End Date & Time:

Rajasthan State Technical Data Capture Format (RSTDCF)

Order Excel sheet Google form link

Google Sheet link for Data Capture Format will be activated soon.

4 Login using SSOID

Rajasthan Single Sign On v30.9
One Digital Identity for all Applications

English | हिन्दी

e-Bazaar
पारंपरिक वस्त्र, हस्तशिल्प, गृह सजावट
घर तक राजस्थान की खुशबू
आज ही विजिट करे
ebazaar.rajasthan.gov.in
BUY NOW

Login Registration

Digital Identity (SSOID/ Username)
Digital Identity (SSOID/ Username) is required

Password

8 7 6 7 7 7 Enter Captcha

Login

OR

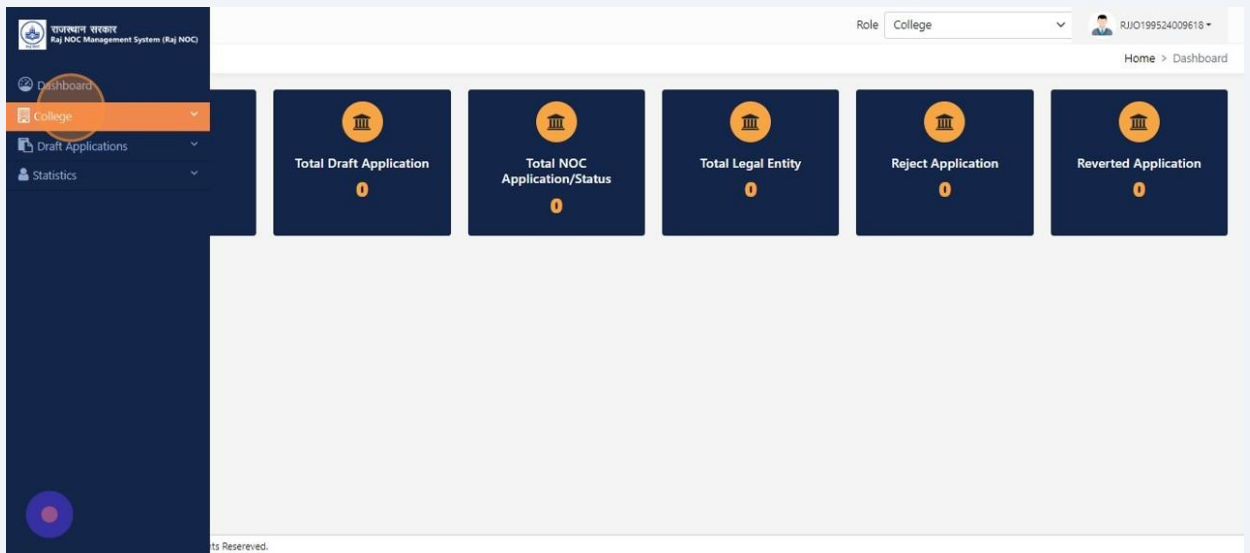
DESIGNATION. It is not mandatory to create SSOID based on SIFF EMPID. * As per UIDAI Policy, UID number is no longer stored in RajSSO system. Instead REFERENCE NO. provided by State's AADHAAR VAULT is stored and is also shown in user's profile. * As

Site designed, developed & hosted by Department of Information Technology & Communication, Government Of Rajasthan
Helpdesk Details | Website Policies | Password Policy | FAQ | Sitemap
#Visitors: 1,16,46,54,911 #e-Pramaan: 26,911

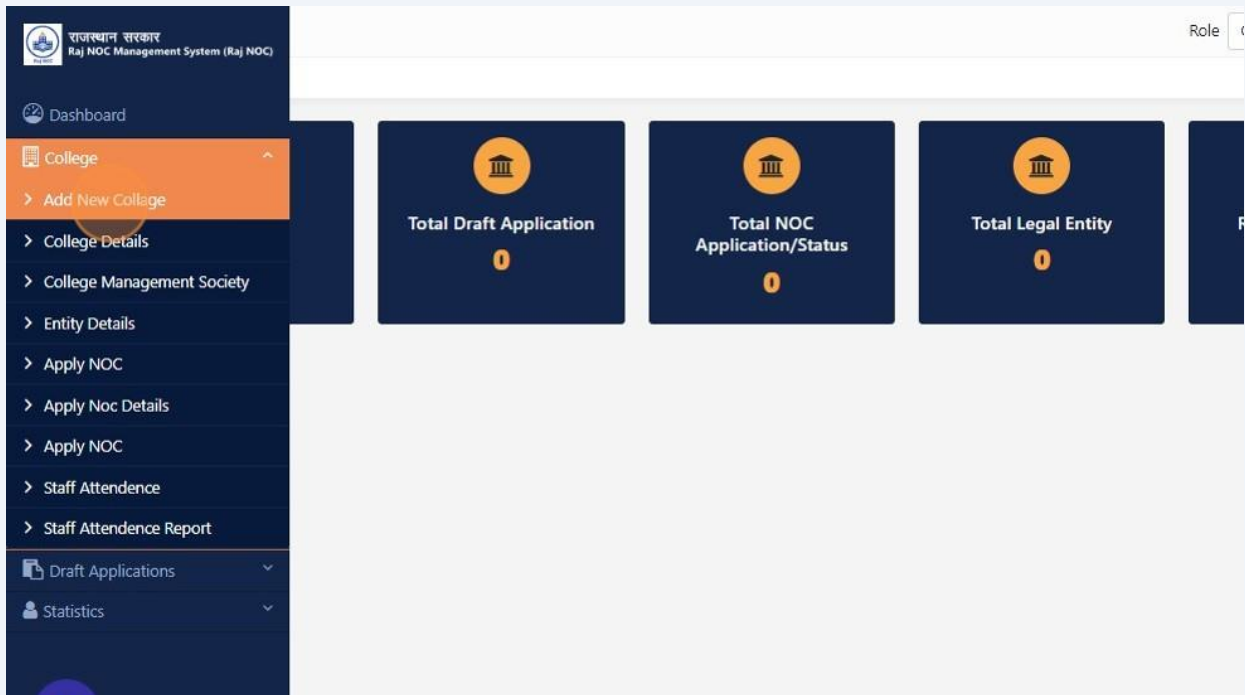
5 Click RAJNOC icon



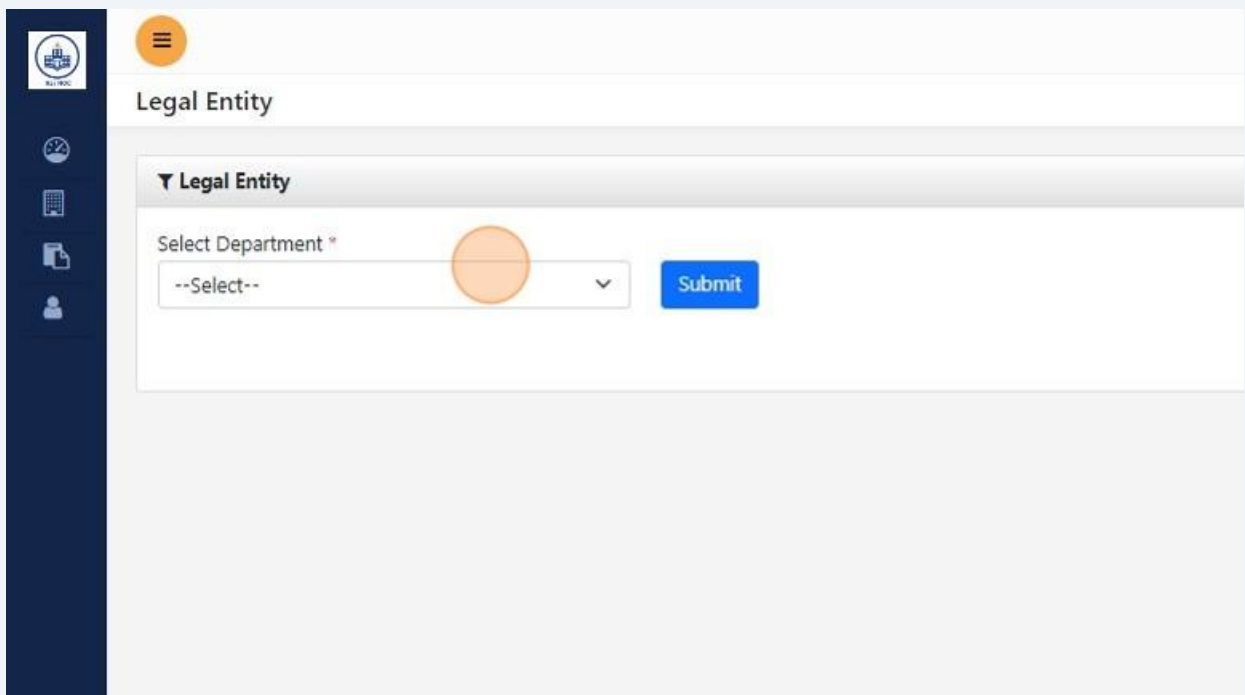
6 Click "College"



7 Click "Add New College"



8 Click this dropdown.



9

Click this dropdown.

Legal Entity

Role College

RJO199524009618

Entity > Legal Entity

Legal Entity

Select Department *

Department Of Technical Education

Select Department Type:

Private

Submit

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10

Click "Submit"

Legal Entity

Role College

RJO199524009618

Entity > Legal Entity

Legal Entity

Select Department *

Department Of Technical Education

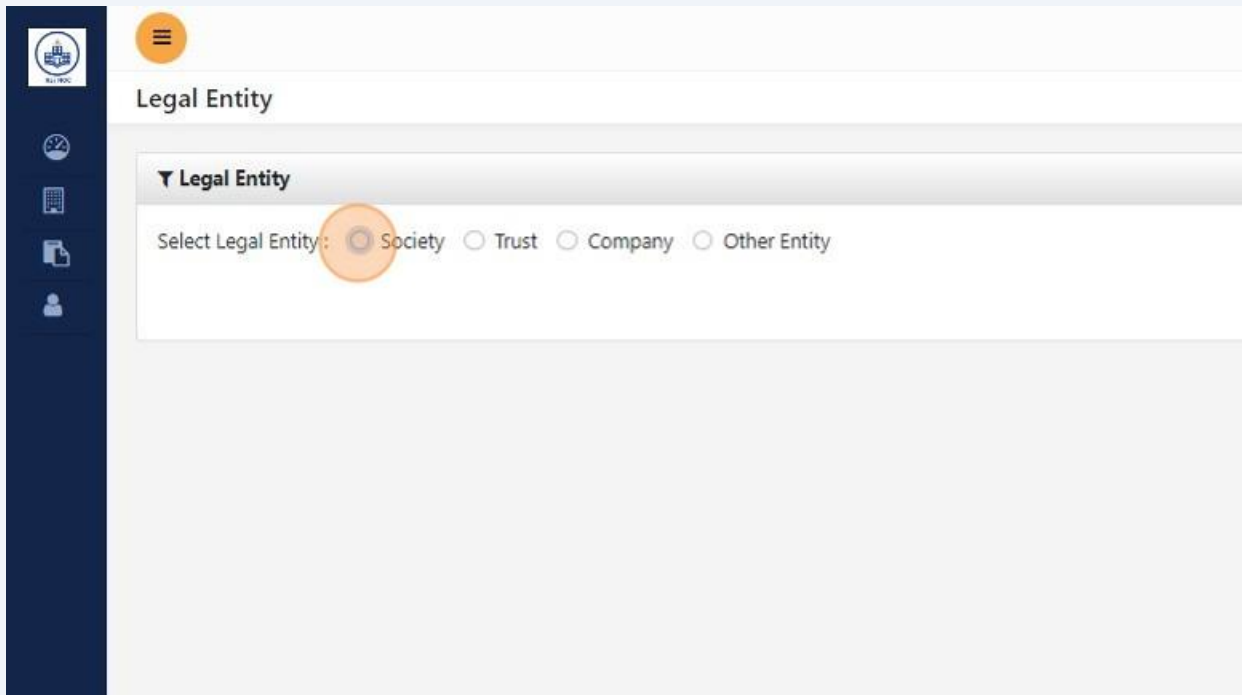
Select Department Type:

Private

Submit

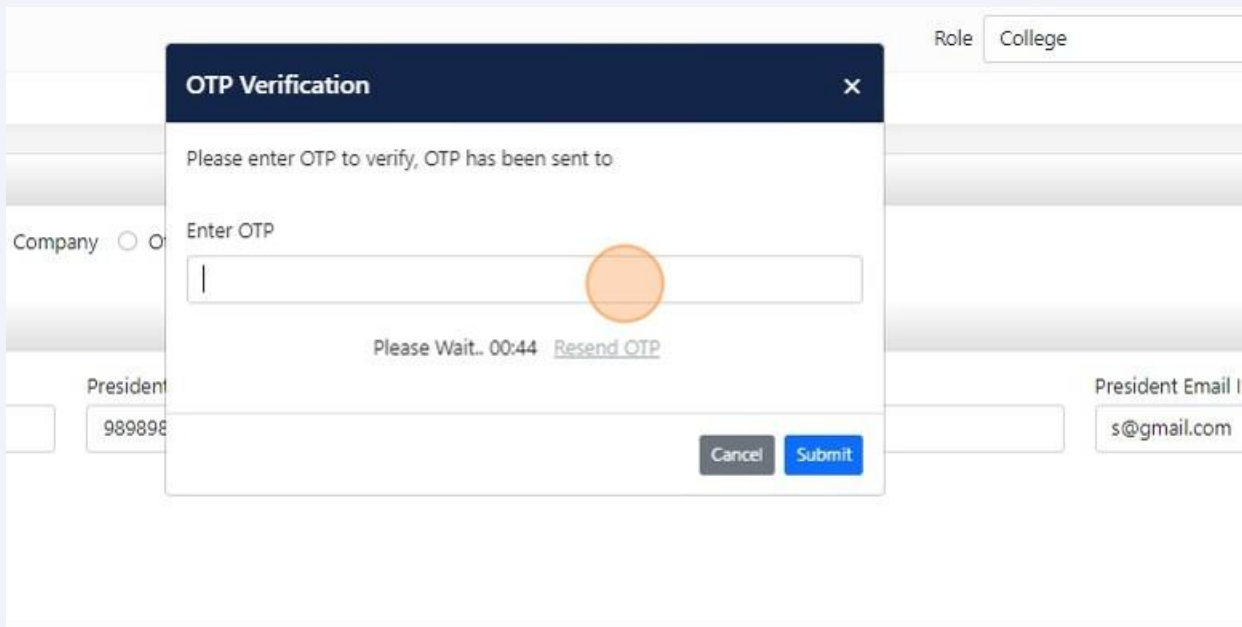
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11 Click the "Society/Trust/Company/Other Entity" field and fill detail



The screenshot shows a web interface for a 'Legal Entity' form. On the left is a dark blue sidebar with icons for home, calendar, document, and user. The main content area has a header 'Legal Entity' and a sub-section 'Legal Entity' with a dropdown arrow. Below this is a form field 'Select Legal Entity:' with four radio buttons: 'Society', 'Trust', 'Company', and 'Other Entity'. The 'Society' radio button is highlighted with an orange circle.

12 Click the "Enter OTP" field.



The screenshot shows an 'OTP Verification' modal dialog box overlaid on a form. The dialog has a dark blue header with the title 'OTP Verification' and a close button. The main text says 'Please enter OTP to verify, OTP has been sent to'. Below this is a text input field labeled 'Enter OTP' with a vertical cursor and an orange circle highlighting the field. At the bottom of the dialog, there is a timer 'Please Wait.. 00:44' and a link 'Resend OTP'. Two buttons, 'Cancel' and 'Submit', are at the bottom right. The background form is partially visible, showing fields for 'Role' (College), 'Company', 'President', and 'President Email'.

13 Click "Save & Proceed To Add College Details"

Legal Entity

Trustee Member Proof*
Choose file No File Chosen
(Download Annexure-5)

Pan Proof*
Choose file No File Chosen

Registration Document*
Choose file No File Chosen

Add Member Details

Member Name *
Father's Name *
Date of Birth *
dd-mm-yyyy

Mobile No. *
9898989898
Post *
Chairman

Aadhaar Number Of President *
989898956565

Member Photo *
Choose file No File Chosen

Member Sign *
Choose file No File Chosen

Aadhaar Proof of President *
Choose file No File Chosen

+ Add Reset

Cancel Save & Proceed To Add College Details

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14 Click "Add New Collage"

राजस्थान सरकार
Raj NOC Management System (Raj NOC)

Dashboard

College

- > Add New Collage
- > College Details
- > College Management Society
- > Entity Details
- > Apply NOC
- > Apply Noc Details
- > Apply NOC
- > Staff Attendance
- > Staff Attendance Report

College Status *
--Select--

College Code
College Medium *
--Select--

District *
--Select--

15

Fill required details. For multiple college level select Others in University dropdown and enter University/Board name with separated comma then Click "Save & Proceed To Management Society"

Role: College

ENGROHITIANS

Add College

Society > Add College

Distance from City(km) * Website Link College Mobile Number * College Landline Number with std code

Email *

Contact Details *

Name Of Person * Designation * Mobile Number * Email Address *

--Select-- --Select--

+ Add

Additional Contact Details

Designation Mobile Number Landline Number

--Select--

Save & Proceed To Management Society

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16

Click Save and then Click "Proceed To Draft"

Role: College

ENGROHITIANS

Management Society

Dashboard > College Management Committee Details

Committee Member Detail

College * Name of Person * Profile Photo *

--Select College-- Choose file No File Chosen

Designation * Occupation * Does Management Committee Should have at least two educationists *

--Select Designation-- --Select Occupation-- Yes No

Mobile No * Email * Gender *

--Select Gender--

Father Name * Aadhaar Number * Aadhaar Card *

Choose file No File Chosen

Signature Document * PAN Number * PAN Card *

Choose file No File Chosen

Is Primary Is Authorized

Save Reset Proceed To Draft

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17 Click "My Draft Applications"

The screenshot shows the Raj NOC Management System interface. The header includes the logo and text: राजस्थान सरकार (Raj NOC Management System (Raj NOC)). The left sidebar contains navigation items: Dashboard, College, Draft Applications (highlighted), My Draft Applications (sub-item), and Statistics. The main content area features a search bar, a 'Proceed To NOC' button, and a table with the following data:

Society Name	College Application No.	College Name	Department Name
123458 college	2023-2024/4537	Technical College	Department Of Technical Educatic

18 Click here.

The screenshot shows the 'Application List' page. The header includes the logo and text: राजस्थान सरकार (Raj NOC Management System (Raj NOC)). The left sidebar contains navigation items: Dashboard, College, Draft Applications, My Draft Applications (highlighted with a red circle), and Statistics. The main content area features a search bar, a 'Proceed To NOC' button, and a table with the following data:

Action	Sr. No.	Society Name	College Application No.	College Name	Department Name
 	1	123458 college	2023-2024/4537	Technical College	Department Of Technical Educatic

19 Fill course detail then save and Click "Next >>"

The screenshot shows the 'Application Details (Technical College)' form. At the top right, the role is set to 'College' and the user is 'ADITI1210'. A 'Save Draft' button is visible. The form contains several fields: 'Programme Name *' (dropdown), 'Select Course Level *' (dropdown), 'Course Name *' (dropdown), 'Intake *' (text input with '0'), 'Super Numerary Seats *' (text input with '0'), 'Enrollment *' (text input with '0'), 'Shift *' (dropdown), and 'Conduct Mode *' (dropdown). There are 'Save' and 'Reset' buttons at the bottom right. A 'Next >>' button is circled in orange at the bottom right corner.

20 Fill old NOC detail then save and Click "Next >>"

The screenshot shows the 'Application Details (Technical College)' form with a progress bar at the top. The progress bar includes steps: 'Course Details', 'OLD NOC Details' (highlighted in yellow), 'Land Information', 'Building Documents', 'Class Room Details', 'Other Infrastructure', 'Facility', and 'Required Documents'. The 'Old NOC Details' section contains: 'Course *' (dropdown), 'NOC Type *' (dropdown), 'NOC Issue on Session Year *' (dropdown), 'Issued for Year *' (dropdown), 'NOC Number *' (text input with 'Enter NOC Number'), 'NOC Received On *' (text input with 'dd-mm-yyyy' and a calendar icon), and 'Upload NOC *' (file upload area with 'Choose file' and 'No File Chosen' buttons). There is a 'Remark' text area. At the bottom right, there are '+ Add & Save', 'Reset', '<< Previous', and 'Next >>' buttons. The 'Next >>' button is circled in orange.

21 Fill Land Information detail then save and Click "Next >>"

Application Details (Technical College) Save Draft > Application > Application Details

Role: College ADITI1210

Land Details

Select College: Technical College
Land Area Situated In: --Select--
Land Document Type: --Select--
Is Your Land converted to Institution/Education: --Select--
(Land should be in the name of Society/Trust only.)

Detail of the Land (With Khasra No.): *

Name of Owner of Land:
Land Area (in Acre): 0
Land area must be at least :
Land Title Certificate(Upload Only pdf.) (Min.Size 100KB) (Max.Size 2MB): No File Chosen
Land Document(Upload Only pdf.) (Min.Size 100KB) (Max.Size 2MB): No File Chosen
(Upload first and last page of land registered document)

Disclaimer:

1. Kindly download the documents, fill and upload them
2. Minimum Area for Building / Hostel / Quarters / Road is (Sq. Meter)
3. Minimum Area for Ground / Cycle Stand is (Sq. Meter)

Save Reset

<< Previous Next >>

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22 Fill Building Document detail then save and Click "Next >>"

Application Details (Technical College) Save Draft > Application > Application Details

Role: College ADITI1210

Order No:
From Date: dd-mm-yyyy
To Date: dd-mm-yyyy
Upload Fire NOC Document: No File Chosen

Current Year Building Safety Certificate Order No. & Order Date:

Order No*: Enter Order Number.
Order Date*: dd-mm-yyyy
Expiring On*: dd-mm-yyyy
Upload Building Safety Document*: No File Chosen

Building Photos

Front View*:
Back View*:
Left Side View*:
Right Side View*:

Save Reset

<< Previous Next >>

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23 Fill Classroom details then save and Click "Next >>"

Application Details (Technical College) Save Draft > Application > Application Details

Role: College ADITI1210

Course Details OLD NOC Details Land Information Building Documents **Class Room Details** Other Infrastructure Facility Required Doc

Class Room Details Upload File(Only JPEG,JPG)(Min size 100(KB))(Max size 2(MB))

Course* Room No.* Width (Sq. meter)* Length (Sq. meter)* Room Size (Sq. meter)*

Student Capacity* Upload Room Image*

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24 Fill Other Infrastructure detail then save and Click "Next >>"

Application Details (Technical College) Save Draft > Application > Application Details

Role: College ADITI1210

Course Details OLD NOC Details Land Information Building Documents Class Room Details **Other Infrastructure** Facility Required Doc

Other Infrastructure Note : Upload only jpg/jpeg/pdf files (Min.Size 100KB to Max.Size 2MB)

Select Other* No. of Rooms* Minimum Size (Sq. Meter)* Upload (PDF/Image)*

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25 Fill all Facility details then Save and Click "Next >>"

Application Details (Technical College) Save Draft > Application > Application Details

Role: College ADITI1210

Course Details OLD NOC Details Land Information Building Documents Class Room Details Other Infrastructure **Facility** Required Documents

Facility Details

Select Facility* Is Available*

Save Reset

<< Previous Next >>

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26 Upload Affidavit and Click "Next >>"

Application Details (Technical College) Save Draft > Application > Application Details

Role: College ADITI1210

OLD NOC Details Land Information Building Documents Class Room Details Other Infrastructure Facility **Required Document** Other

Required Documents

Affidavit (on non-judicial stamp paper of amount Rs. 500/-) regarding compliance of all the rules/instructions to be issued in the present and future related to the subject matter of the State Government. *

Choose file No File Chosen

Save

<< Previous Next >>

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27 Upload other documents, then save and Click "Next >>"

Application Details (Technical College) Save Draft > Application > Application Details

Role: College ADITI1210

Progress: Land Information, Building Documents, Class Room Details, Other Infrastructure, Facility, Required Document, **Other Document**, Staff Details

Other Documents

Document Name *

Select Document* No File Chosen

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28 Fill staff details then save and Click "Next >>"

Application Details (Technical College) Save Draft > Application > Application Details

Role: College ADITI1210

PF Deduction: Yes No

Add Educational Qualification Details

Qualification * Stream/ Subject * University/ Board/ Institution * Passing year * Marks in Percentage/Grade * Upload Document No File Choo...

Staff Details

Total	Non Teaching	Teaching
0	0	0

S.No.	Image	Personal Details	Dates	Post & Service	PF/Research Guide	Action
-------	-------	------------------	-------	----------------	-------------------	--------

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29 Fill Academic Information details then save and Click "Next >>"

Application Details (Technical College) Save Draft > Application > Application Details

Role: College ADITI1210

Class Room Details Other Infrastructure Facility Required Document Other Document Staff Details **Academic Information** Hostel Details

Academic Information

Select Year *
2022-2023

Select Courses *
-Select-

Total Admitted Student *

Number Of Appeared Student *

Select Result *
-Select-

Number of Passed Student *

Number of Failed Student *

Other (Withheld Result / Supplimentary) *

+ Add & Save Reset

<< Previous Next >>

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30 Fill Hostel details then save and Click "Next >>"

Application Details (Technical College) Save Draft > Application > Application Details

Role: College ADITI1210

Class Room Details Other Infrastructure Facility Required Document Other Document Staff Details Academic Information **Hostel Details**

Hostel Details Note : Upload only webp/jpg/jpeg/pdf files (Min.Size 100KB to Max.Size 2MB)

Is Hostel *
 Yes No

<< Previous Next >>

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31 Click "Save Draft"

Application Details (Technical College)

Role: College

ADIT11210

Application > Application Details

Save Draft

Hostel Details

Note : Upload only webp/jpg/jpeg/pdf files (Min.Size 100KB to Max.Size 2MB)

Is Hostel *

Yes No

<< Previous Next >>

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32 Click "Proceed To NOC"

Application List

Application List

Search Here

Proceed To NOC

Action	Sr. No.	Society Name	College Application No.	College Name	Department Name
 	1	1234 VASHISTA BHATI	2023-2024/4527	ABCD	Department Of Technical Education
 	2	1234 VASHISTA BHATI	2023-2024/4528	DCBA	Department Of Technical Education
 	3	1234 VASHISTA BHATI	2023-2024/4532	fsg	Department Of Technical Education
 	4	1234 VASHISTA BHATI	2023-2024/4533	zvzsd	Department Of Technical Education

33 Click "Apply Noc"

Action	Sr. No.	Society Name	College Application No.	College Code	College Name	De
Noc is already process	1	1234 VASHISTA BHATI	2023-2024/4527		ABCD	De
Noc is already process	2	1234 VASHISTA BHATI	2023-2024/4528		DCBA	De
Apply Noc	3	1234 VASHISTA BHATI	2023-2024/4532		fsg	De
Apply Noc	4	1234 VASHISTA BHATI	2023-2024/4533		zvzsd	De

34 Click the "NOC" field.

Role College

Apply Noc

TNOC/ PNOC प्राप्त वे संस्थाएं ही जिन्हें किसी भी प्रकारण हेतु NOC की आवश्यकता नहीं है केवल वे ही INSPECTION FEE मद पर क्लिक करें। केवल INSPECTION FEE मद पर आवेदन करने पर संस्था के किसी भी NOC संकेगा। जिसके लिए संस्था स्वयं जिम्मेदार होगी।

College*
zvzsd

Application Type *
 NOC

Disclaimer:

1. Submit your application with appropriate option like- new course, new subject, tnoc, pnoc.
2. Once the application is submitted you have to print challan or download.
3. Once you did the payment you need to upload proof of payment (receipt) from applied noc, [Upload Receipt](#)
4. Note: here only those subjects or courses will be visible for which draft is complete.
5. If NOC is for name change, location change, merger, coed to girl please fill details in [College Amendment](#)

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35

Select the required NOC types and fill the required details accordingly

The screenshot shows the 'Apply Noc' form. At the top right, the 'Role' is set to 'College' and the user is 'ENGR0HTIANS'. The form title is 'Apply Noc'. Below the title, there is a 'College*' dropdown menu with 'zvzsd' selected and an 'Application Type*' radio button group with 'NOC' selected. A grid of checkboxes lists various application categories, including 'Extension of Approval of the existing Institutions after a break in the preceding Academic Year(s)', 'Conversion of Women into Co-Ed or vice versa', 'Change of Site / Location', 'Increase in Intake', and 'Introduction / Continuation of Super Numerary seats'. An orange circle highlights the 'Change of Site / Location' checkbox. Below the checkboxes is an 'Upload Document' section with a text area for 'Existing Letter of EOA' and a 'Choose file' button. The footer contains 'Copyrights © 2023-24 All Rights Reserved.'

36

Click "Preview Application"

The screenshot shows the 'Apply Noc' form with a table of application details. The table has columns for 'Sr.No.', 'Programme Name', 'Course Level', 'Course', 'Intake', 'Update Intake', and 'Action'. Below the table is an 'Upload Document' section with a text area for 'Existing Letter of EOA' and a 'Choose file' button. A checkbox for 'I accept terms & conditions.' is present. A 'Disclaimer:' section contains five numbered instructions. At the bottom right, there are three buttons: 'Apply Noc' (blue), 'Reset' (red), and 'Preview Application' (green), with an orange circle highlighting the 'Preview Application' button. The footer contains 'Copyrights © 2023-24 All Rights Reserved.'

37 Click "Apply Noc"

Apply Noc

Sr.No.	Programme Name	Course Level	Course	Intake	Update Intake	Action
--------	----------------	--------------	--------	--------	---------------	--------

Upload Document

Existing Letter of EOA : (Only pdf/image file, (Min size 100(KB))(Max size 2(MB)) *

Choose file No File Chosen

I accept terms & conditions.

Disclaimer:

1. Submit your application with appropriate option like- new course, new subject, tnoc, pnoc.
2. Once the application is submitted you have to print challan or download.
3. Once you did the payment you need to upload proof of payment (receipt) from applied noc. [Upload Receipt](#)
4. Note: here only those subjects or courses will be visible for which draft is complete.
5. If NOC is for name change, location change, merger, coed to girl please fill details in [College Amendment](#)

Apply Noc Reset Preview Application

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38 Click "Add FDR"

View Apply Details	2	1234 VASHISTA BHATI	DCBA	Department Of Technical Education
Preview Application				
View FDR				
Add Offline Payment Details				
View Apply Details	3	1234 VASHISTA BHATI	zvzsd	Department Of Technical Education
Preview Application				
Delete				
Add FDR				
Add Offline Payment Details				

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39 Fill required details and Click "Save"

Apply Noc Details

Role: College

Entity > Apply Noc Detail

Add FDR Details For (*) Fields is compulsory

FDR Amount for (zvzsd) : ₹ 500000.00

Bank Name * Branch Name * IFSC Code *

FDR Number * FDR Amount* FDR Date * (dd-mm-yyyy)

Period of FDR (Years)* FDR Expiry Date * (dd-mm-yyyy) FDR Document (Only pdf file) Min Size 100(KB) Max Size 2(MB) *

--Select-- Choose file No File Chosen

Close Save

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40 Click "Add Offline Payment Details"

View Apply Details	2	1234 VASHISTA BHATI	DCBA	Department Of Technical Education
Preview Application				
View FDR				
Add Offline Payment Details				
View Apply Details	3	1234 VASHISTA BHATI	zvzsd	Department Of Technical Education
Preview Application				
Delete				
Add FDR				
Add Offline Payment Details				

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41 Fill Demand draft details

Payment information

+ Add Offline Payment *

Select Mode of Payment *
Demand Draft

Bank Name *

Amount(INR) *
0

Date of Issuance *
dd-mm-yyyy

Date of Expiry *
dd-mm-yyyy

Upload DD/BC Transaction Receipt
Choose file No File Chosen

Add

Offline Payment Details

Sr.No.	Department	College	Bank Name	Payment Mode	Amount	Date of Issuance	Date of Expiry	Transaction Receipt	Action
--------	------------	---------	-----------	--------------	--------	------------------	----------------	---------------------	--------

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42 Click "Preview Application"

Add Offline Payment Details				
View Apply Details	3	1234 VASHISTA BHATI	fsg	Department Of Technical Education
Preview Application				
Delete				
Add FDR				
Add Offline Payment Details				
View Apply Details	4	1234 VASHISTA BHATI	zvsd	Department Of Technical Education
Preview Application				
Delete				
Add FDR				

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43 Click this button field.

The screenshot shows a web application interface. At the top, there is a header with a 'Role' dropdown menu set to 'College' and a user profile for 'ENGROHITJAIN5'. Below the header, the breadcrumb 'Application > Application Summary' is visible. A blue 'Download PDF' button is highlighted with an orange circle. The main content area contains several input fields: a text field with 'N5', a 'le Number :' label with an empty input field, a 'President Email ID :' label with the value 'bhativashista@gmail.com', a 'State :' label with the value 'Rajasthan', and a 'Date Of Registration :' label with an empty input field. The text 'You Registered) :' is partially visible at the bottom left.

Thank You