Department of BTER

Affiliation

User Manual for College

Introduction-

The purpose of this document is to provide the process flow of how a college/institute can complete the application process for obtaining NOC from the department.

इस दस्तावेज़ का उद्देश्य यह बताना है कि कॉलेज/संस्थान विभाग से एनओसी प्राप्त करने के लिए आवेदन

प्रक्रिया को किस प्रकार पूरा कर सकता है।

 The user has to visit <u>https://rajnoc.rajasthan.gov.in/</u> उपयोगकर्ताकोRajnoc.rajasthan.gov.in पर जाना होगा।



 Colleges/Institutes can view all information related to the application submitted by their respective department by clicking on the department icon.
 कॉलेज/इंस्टिट्यूट अपने संबंधित विभाग दवारा आवेदित आवेदन के सन्दर्भ में समस्त जानकारी विभाग

कालज/इस्टिट्यूट अपने संबाधत विभाग द्वारा आवादत आवदन के सन्दर्भ में समस्त जानकारा विथ के आइकन पर क्लिक करके देख सकते हैं।



3.Select the department and click on SSO login. विभाग का चयन करें और SSO लॉगिन पर क्लिक करें।





4.Login page (<u>https://sso.rajasthan.gov.in/signin</u>) User enter valid SSO ID and Password, Capture Code.

उपयोगकर्ता वैध एसएसओ आईडी और पासवर्ड, कैप्चर कोड दर्ज करें।

1.Login page (<u>https://sso.rajasthan.gov.in/signin</u>) User enter valid SSO ID and Password, Capture Code.

उपयोगकर्ता वैध एसएसओ आईडी और पासवर्ड, कैप्चर कोड दर्ज करें।

Rajasthan Single Sign On v32.6 One Digital Identity for all Applications		English रि
G2G APPS	Login	Registration
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G2C/ G2B APPS	¹ 7 ^{9 3} 7	8 Enter Captch () 3
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IDENTITIES		R

2. User has to click on "RajNOC" icon.

उपयोगकर्ता"RajNOC" आइकन पर क्लिक करे।



3. The dashboard will be shown as per given below screen-

डेशबोर्ड नीचे दी गई स्क्रीन के अनुसार दिखाया जाएगा-



4. Users click on "Affiliation" menu.

उपयोगकर्ता "Affiliation" मेनू पर क्लिक करे।

राजस्थान सरकार Raj NOC Management System (R	esk :) NOC)	📜 +91-90015 47555 🖂 supp	ort.rajnoc@rajasthan.gov.in	Role	College 🗸	Session	2025-2026	~	Home > Dashboa
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	le	Total NOC Application/Status 0	Reject Application	Rev	erted Application 0	Pena	Ity Application		

5. Users will select the department and click on "Submit" button.

उपयोगकर्ता डिपार्टमेंट सेलेक्ट करके "Submit" बटन पर क्लिक करेंगे।

	E Helpdesk: [] +91-90015 47555 S support.rajnoc@rajasthan.gov.in Role College V Session 2025-2026 V	🔝 rishikapoordelhi •
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•	Select Agriculture	
٠	Animal Husbandry Pravel of Technical Education	
•	College Education College Education College Education (B.E.d.) Department of medical & health(Group 3) Department Of Technical Education Medical Education Group 1 Medical Education Group 3 (Paramedical)	

6. Users will select their department and then select their institute type from the drop down.

٨	Helpdesk : 🔒 +	91-90015 47	7555 🖂 support.rajnoc@rajasthan.gov.in	Role	College	~	Session	2025-2026	~	🔝 rishikapoordelhi •
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उपयोगकर्ता डिपार्टमेंट सेलेक्ट करके ड्राप डाउन से अपना इंस्टिट्यूट टाइप select करेंगे।

7. Users will select the private institute and click on "submit" button.

उपयोगकर्ता प्राइवेट इंस्टिट्यूट सेलेक्ट करके "submit" बटन पर क्लिक करेंगे।

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□ ► ▲	Board of Technical Education	Private v	Submit]←	-		
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8. The user is given options to fill in the legal entity from which the user can select and proceed further

उपयोगकर्ता को legal entity भरने के लिए ऑप्शन दिए गए हे जिसमे से उपयोगकर्ता सेलेक्ट करके आगे बढ़ेंगे -



9. User needs to fill in the legal entity with "OTP verify" which comes on the registered mobile no. उपयोगकर्ता को legal entity भरने के लिए "otp verify" करता है जो रजिस्टर्ड मोबाइल नो. पर आता है।

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8	415263	9685744152	478	596415263			ravi	shankark	umawat@gmail.com
<u></u>	Get OTP								

10. User will enter the OTP and click on "submit" button.

उपयोगकर्ता OTP डालकर "submit" बटन पर क्लिक करेंगे।

Y Legal Entity Select Legal Entity: Select Legal Entity: Society Trust Cor Enter OTP New Registration Please wait. 00:55 Registration Number* President Email ID* 415263		Helpdesk : [] +91-90015 4755	OTP Verification X	Session	2025-2026	~	ishikapoordelhi • Entity > Legal Entity
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415263 Cancel Submit		Registration Number * Pro			Preside	nt Email ID *	
		415263 S	Cancel Submit		ravish	ankarkumaw	at@gmail.com

11. The form will open for the user to fill the Legal Entity, after entering the details, click on the "Save & Proceed to Add College Details" button.

उपयोगकर्ता को Legal Entity भरने के लिए फॉर्म ओपन होगा जिसमे डिटेल्स डालकर "Save & Proceed to Add College Details" बटन पर क्लिक करेंगे।

President Mobile Number * President Mobile Number * President Mobile Number * 7485596hghj 9685744152 ravishankarkumawat@gmail.com Name * Present Status * Rajasthan Ravi kumawat Active V District * Date of Registration 05-06-2021 Date of Election of Present Management Committee * Registered Address * Pincode * 30806 30806 30806 Other Institution run by the Society * Women Member of Management Committee is more than 30% of Total Members* Date of Election of Management Committee Vers* No Management Committee certified By Registrar * PAN Number * Trust Logo Trust Logo Tustee Member Proof* Pan Proof* Registration Role College × Session 2025-2026 × Legal Entity Choose file Pandey.Resume.pdf Imagement Gender Pandey.Resume.pdf Imagement Gender Pandey.Resume.pdf	Demistration Mounthers!		Dessident Mahile Number 1		Descriptions Frencil ID 1	
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12. User will select his/her institute type "Government" and click on "submit" button.

(User does not need to fill the Legal Entity for Government College.)

उपयोगकर्ता अपना इंस्टिट्यूट टाइप "Government" select करेंगे और "submit" बटन पर क्लिक करेंगे।

(उपयोगकर्ता को Government कॉलेज के लिए लीगल एंटिटी भरने की जरूरत नहीं होती है।)

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Ing ALC	Legal Entity					Entity > Legal Entity
	-					
4	t Legal Entity					
	Select Department *	Select Institute Type				
6	Board of Technical Education	Government	Submit			
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13. User will select the status of their college.

उपयोगकर्ता अपने कॉलेज का स्टेटस select करेंगे।

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0 4	Department Name * Board of Technical Education								
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	Select Status Category		Ente	er the College I	Name				
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14. Users will enter their college name, mobile no., email address and click on "Register" button. उपयोगकर्ता अपने कॉलेज का नाम,मोबाइल नो.,Email एड्रेस डालकर "Register" बटन पर क्लिक करेंगे।

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	New		Swati College Nev	/				
	Mobile Number *		Email Address *					
	9685526341		test@gmail.com					
								Register Reset

15. After verifying the details user has to give confirmation by clicking on "ok" button. उपयोगकर्ता को detail verify करने के बाद "ok" बटन पर click करके कन्फ़र्मेशन देना होगा ।

Helpdesk : 🔒 +91-90015 47555	T172.22.33.75:81 says Are you sure you want to submit the for	m?	Session	2025-2026	~ App	lication Master >
on For Grant Of BTER Affiliation Of State G	2					_
t Date For Application						_
End	Date :					
23 09:04 AM 20	11-2025 05:05 PM					
t Name *						
echnical Education						
ollege*		College Name*				
		Swati College New				

16. Once the user gives the confirmation by clicking on the "ok" button, the basic details of the college will be displayed on the window and he will click on the "continue for Registration" button.

उपयोगकर्ता जैसे ही "ok" बटन पर click करके कन्फ़र्मेशन देंगे विंडो पर कॉलेज की बेसिक डिटेल्स शो होगी और "continue for Registration" बटन पर क्लिक करेंगे।

= н	elpdesk : 🔒 +91-9001	5 47555 🖂 supp	ort.rajnoc@rajasthan.gov.in	Role	College	~	Session	2025-2026	~	2	rishikapoordelh
									A	pplication Maste	r > BTER Affil
 Application For 	Grant Of BTER Affiliation (Of State Governme	nt(As Desired By AICTE)								
Important Date	For Application										
Start Date :		End Date :									
31-05-2023 09:04	1 AM	20-11-2025	05:05 PM								
Affiliatation Reg	istration List								Q Searc	:h Here	
Sr.No.	Departmen	t Name	College Status	Colleg	e Name	i	Mobile Nur	nber		Email Id	
1	Board of Te	chnical Education	New	Swati (College New	9	68552634	1		test@gmail.com	n
			Continue For Registrat	ion Pa	ment History						

17. User can fill in the basic details of the college and "Save" it and then proceed further by clicking on "Next".

उपयोगकर्ता कॉलेज की बेसिक डिटेल्स भरकर और उसे "Save" करे तत्पश्चात "Next" पर क्लिक कर आगे बढ़ें।

		-0		- 11 -	(i)	5		
Add C		Basic In	fo • Course Det	ails	Other Details	Application Fee D	etails	
Audice	Jilege							
College	Details							
Select I	Department *	College S	itatus *		College Logo		Select College Type *	
Board	of Technical Education	✓ New		~	Choose file No F	ile Choosen	Girls College	
Manag	ement Type *	College I	evel *		Status Of Building*		Affiliation Type*	
Govt.		✓ UG		~	Own	~	Renewal Of Affiliation	
College	Code*	College I	Name in English *		College Name in Hir	di *	Address of College as gi	ven in A
145		Swati C	ollege New		Swati College New		Samod	
Addres	s at which college is running	is Is Your C	ollege NBA Accredited : *		College Medium *		University*	
same a	s given in AICTE EOA:*	⊖ Yes	O No		Both (Hindi & Engli	sh) 🗸	Board of Technical Edu	cation R
_								
Address &	& Contact Detail*							
Division *		District *			Subdivision *		Tehsil *	
Jaipur D	ivision	✓ Jaipur		~	Jaipur(first)	~	Jaipur	
Select Are	a •	City*			Parliament Area		Assembly Area	
O Rural	O Urban	Jaipur Gr	eater	~	Select	~	Select	
City	Officer I	Dincode			Complete Address Li		Complete Address Line	2.
Jaipur	i/village -	303806			Samod	ne i -	iaipur 2	2 -
							,	
Website L	ink	College M 7014296	obile Number *		College Landline Nur	nber with std code	Email *	amail c
		1011250					ions iona interiority	grindine
Detaile of	1			_				
Details of	Head of College"							
Name Of I	Person *	Designatio	n *		Mobile Number *		Email Address *	
		Select		~				
Permanen	t Address*							
Sr.No.	Name Of Person	Designation	Mobile Number	Em	hall Address		Permanent Address	
1	Ravi kumawat	Admin	7014296237	rav	rishankarkumawat@gma	il.com	Samod	
				-				_
ditional Co	ntact Details							
signation		Mobile Numb	er	-	andline Number			
Soloct	~	7014296237						
-Select								-
Select								

18. Enter the details regarding the course which the college wishes to run and "Save" it and then proceed further by clicking on "Next".

कॉलेज द्वारा जिस भी कोर्स को चलाना चाहता है उससे सम्बंधित विवरण दर्ज करें और उसे "Save" करे तत्पश्चात "Next" पर क्लिक कर आगे बढ़ें।

	- Basic Info	Course Details	Other Details	Application Fee Details	-	
	+ blac mo	Course beans		Approximite octains		BTER Affiliation > Cou
Add Course						
ourse Type"		Ir	ntake*			
Engineering		~	150			
ourse Name*		s	hift"			
MECHANICAL(ME)		~	2nd Shift			
ranch Type*						
SFS		~				
					-	Save
Affiliation Course List						
No. Course Type	Course Name	Course Intake	,	Branch Type	Shift	Action
Engineering	CIVIL(CE)	200	5	SFS	1st Shift	
Non-Engineering	Textile Design (TD)	100		GAS	2nd Shift	
Affiliation Course List						
No. Course Type	Course Name	Course Intake	Bra	nch Type	svit	Action
	CIVIL(CE)	200	575		Tet Shift	2
Engineering		100	GAS	5	2nd Shift	
Non-Engineering	Textile Design (TD)	100				
Non-Engineering Engineering	Textile Design (TD) MECHANICAL(ME)	150	95		2nd Shift	

19. User should upload the documents related to his/her college and click on "Save" and "Next" button.

उपयोगकर्ता अपने कॉलेज से संबंधित दस्तावेज को अपलोड करे "Save" करके, "Next" बटन पर क्लिक करे।

				(₹)	
	✓ Basic Info	✓ Course Details	Other Details	Application Fee Details	
					Other Details > BTER Af
Whether the Institute and the course(s) to be commence	ed are approved by the Government of	of Rajasthan and NOC ha	s been issued?*		
Yes		~			
IOC Number*			NOC Issue Date *		
78563			21-10-2022		
attach copy of the approval letter (NOC): (Only pdf file)	(Max. Size 1MB)"				
Choose file Pandey_Resume.pdf		• 8			
Details Of AICTE EOA / LOA					
AICTE EOA / LOA *					
Yes		~			
AICTE EOA/LOA No:*			EOA/LOA Date *		
145263			08-06-2023		
Attach copy of the approval letter (EOA/LOA): (Only pdf	file) (Max. Size 1MB)*				
Choose file Pandey_Resume.pdf		. 8			
Application Form					
Upload Soft Copy of application form: (Only pdf file) (N	lax. Size 1MB)*				
Choose file Pandey_Resume.pdf					
					Submit Reset
	and the second s				Next

20. After verifying the details user has to give confirmation by clicking on "ok" button.

उपयोगकर्ता को verify करने के बाद "ok" बटन पर click करके कन्फ़र्मेशन देना होगा ।



21. After filling these college details, users can proceed further by clicking on "Check your filled Form & Make payment" button.

उपयोगकर्ता कॉलेज की ये डिटेल्स भरने के बाद "Check your filled Form & Make payment" बटन पर क्लिक करके आगे बढ़े।

	E He	l <mark>pdesk : </mark>	7555 🖂 support.	rajnoc@rajasthan.gov.in	Role	College	~	Session	2025-2026	~	2	rishikapoordelhi •
No.											Application Maste	er > BTER Affiliation
@	+ Application For Grant Of BTER At	filiation Of State Governmen	nt(As Desired By AIC	TE)								
	Important Date For Application											
	Start Date :	E	nd Date :									
	31-05-2023 09:04 AM		20-11-2025 05:05	PM								
	HAffiliatation Registration List									Q, Sea	arch Here	-
												_
	Sr.No.	Department Name		College Status	Colle	je Name		Mobile Nu	mber	Email	Id	
	1	Board of Technical Edu	ucation	New	Swati	College New		96855263	41	test@	gmail.com	
				Check Your Filled Form and	I Go To Make Pay	ments Payment Histo	ку					

22. A preview of the complete form filled by the user can be seen here.

✓ Course Details ✓ Basic Info -(1)--(7)-✓ Other Details Applica on Fee Details Add College Add C College Details College Logo
Choose file No File Choosen Select Department * College Status * Select College Type * Giris College Board of Technical Educat New College Level * Status Of Building* Affiliation Type* Management Type * Gov UG Own Renewal Of Affiliation College Code College Name in English* College Name in Hindi Address of College as given in AICTE EOA* 145 Swati College New Swati College New Samod Address at which college is running is same as given in AICTE EOA:" • Yes O No Is Your College NBA Accredited : * College Medium * University ~ Board of Technical Education Raiasthan Address & Contact Detail* Division * District * Subdivision * Tehsil * Jaipur(first) Jaipur Jaipur Division Jaipur Select Area City* Parliament Area Assembly Area

उपयोगकर्ता द्वारा भरा गया पूरा फॉर्म का preview यहाँ देख सकते है।

23. User can check his fees on "Application Fee Detail" tab to see how much fee will be charged for each course and Affiliation Fee will also be marked there.

उपयोगकर्ता अपनी फी की जाँच "Application Fee Detail" टैब पर देख सकता है की किस कोर्स की कितनी फी लगेगी और Affilation Fee भी यही मार्क होकर आएगी।

ER Af	iliation Details (Swati College New)	✓ Basic Info ✓ Course Details ✓ Other Details	Application Fee Details	BTER Affiliation > BTER Affiliation D
				Application > Application Fee Details
ШАрр	lication Fee Details			
Sr.No.	Course Type	Course Name	Branch Type	Amount
1	Non-Engineering	Textile Design (TD)	GAS	0
2	Engineering	CIVIL(CE)	SFS	5000
3	Engineering	MECHANICAL(ME)	SFS	5000
			Affiliation Fees:	0
			Total:	10000.00

24. Users will click on the "Payment" button to make the payment.

उपयोगकर्ता Payment करने के लिए "Payment" बटन पर क्लिक करेंगे।

		✓ Basic Info ✓ Course Details	€ Application Fee Details	
				Application > Application Fee Details
	plication Fee Details			
Sr.No.	Course Type	Course Name	Branch Type	Amount
1	Non-Engineering	Textile Design (TD)	GAS	0
2	Engineering	CIVIL(CE)	SFS	5000
5	Engineering	MECHANICAL(ME)	SFS	5000
			Affiliation Fees:	0
			Total:	10000.00
				Payment

25. Users will click on "Make Payment (E.Mitra)" or "Make Payment" button to make payment.

उपयोगकर्ता Payment करने के लिए "Make Payment (E.Mitra)" या "Make Payment" बटन पर क्लिक करेंगे।

Apply Application for : Jodhpur College	×
Your Apply BTER Course Charges for followings : Branch Type	Amount
SFS	10
SFS	10
Affiliation Fees:	0
Total:	20.00

26. . After selecting the payment option, click on the "Pay Now" button.

G	emitraapp.rajasthan.gov.in/pg/payment-option				☆ ⊉ ↔ Ø
	Government of Rajasthan Department of Information Technology & Communication			Efect Better	ve Governance Citizen Services
	Merchant PNR : BTER844690460286			Emitra Receipt Number	: 25672870911
	Payment Options			Transaction Summary	
	Net Banking	Select Payment Option	~	Bill Amount	20.00
	Aggregator			Commission Amount	10.00
		Pay Now		Other Charges	0.00
				Total Amount	30.00
	Click Here to cancel this transaction.		Your I	^p Address 10.68.161.143 has been stored	for security reasons.

Payment ऑप्शन में सेलेक्ट करने पर " Pay Now " बटन पर click करेंगे।

			- д тм
		Effec Bette	tive Governance R er Citizen Services
		Emitra Receipt Numbe	ər : 25672870911
	Trans	action Summary	
Select Payment Option	Bill Ar	mount	20.00
~		nount	20.00
	0	'ssion Amount	10.00
	~	:harges	0.00
BILLDESK(ALL CARDS, NET BANKING, WALLET, UPI, Q	R - RPP)	mount	30.00
	Select Payment Option	Select Payment Option Bill Ar Bill Ar Bill DESK (ALL CARDS, NET BANKING, WALLET, UPI, QR - RPP)	Emitra Receipt Number

+ → C	emitraapp.rajasthan.gov.in/pg/payment-option		☆ ☎ ↔ ⊘
	Government of Rajasthan Department of Information Technology & Communication		Effective Governance (R) Better Citizen Services
	Merchant PNR : BTER844690460286		Emitra Receipt Number : 25672870911
	Payment Options		Transaction Summary
	Net Banking	Select Poyment Option BILLDESK(ALL CARDS, NET BANKING, WALLE X V	Bill Amount 20.00
	Aggregator	Pay Now	Other Charges 0.00
			Total Amount 30.00
	<u>Click Here</u> to cancel this transaction.	Your	IP Address 10.68.181.143 has been stored for security reasons.



27. The user's application payment has been completed successfully, a success pop up will be shown.

उपयोगकर्ता की एप्लीकेशन का payment सफलता पूर्वक हो गया हे सक्सेस का pop up शो होगा।

su	CCESS
Application Paym	ent Has Been Successfully
AUIN NO.	20248701950754
Anneum	1
Statut TransactionID	SDC2838 CHRISH12911801072034