

# Government of Rajasthan



सत्यमेव जयते

## INSPECTION REPORT OF

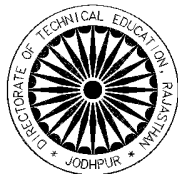
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(Name of Institution)

## DATE OF INSPECTION

.....

(Date)



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**Directorate of Technical Education, Rajasthan**  
**W-6, Gaurav Path, Jodhpur-342032**

**GOVT. OF RAJASTHAN  
DIRECTORATE OF TECHNICAL EDUCATION, RAJASTHAN, JODHPUR  
INSPECTION REPORT**

<b>Name of Institute &amp; Address</b>	
Phone No.	
Fax No.	
Email	
Web Site	
<b>Name of the Society/Trust with Address</b>	
Phone No.	
Fax No.	
Email	
Web Site	
<b>Date of Inspection</b>	
<b>Name of Inspecting Officers, Designation &amp; Address</b>	1.  2.
<b>Year of Establishment</b>	

**FOR BE/BTECH. DETAILS OF BRANCH WITH INTAKE**

S. No.	NAME OF COURSE	INTAKE	No. of Admitted Student			
			I Year	II Year	III Year	IV Year
1						
2						
3						
4						
5						
6						
7						
8						
		<b>TOTAL:-&gt;</b>				
		<b>TOTAL</b>				

Signatures of Inspecting Officers

**FOR ME/MTECH./MBA/MCA DETAILS OF BRANCH WITH INTAKE**

S. No.	NAME OF COURSE	INTAKE	No. of Admitted Student	
			I Year	II Year
1				
2				
3				
4				
5				
6				
7				
8				
		<b>TOTAL:-&gt;</b>		
			<b>TOTAL</b>	

**FOR DETAILS OF BCA/BBA/BMS WITH INTAKE**

S. No.	NAME OF COURSE	INTAKE	No. of Admitted Student		
			I Year	II Year	III Year
1					
2					
3					
4					
5					
		<b>TOTAL:-&gt;</b>			
			<b>TOTAL</b>		

**DETAILS OF THE INFRASTRUCTURE**

S.NO.	ITEM	AICTE NORMS	AVAILABLE	DEFICIENCY
(1)	<b>LAND</b>			
	(i) Land Registration documents in the name of the Society/ Trust	Yes	Yes/No	

Signatures of Inspecting Officers

	(ii) Land Size (in Acres)	As per AICTE norms		
	(iii) Land Use Certificate/ Land conversion Certificate For the Educational Purpose from the competent Authority	Yes	Yes/No	
	(iv) Survey No. with Map			
(2)	<b>BUILDING</b>			
	(i) Whether Institute is running in Permanent Site or Rental Building	Permanent Site	Yes/No	
	(ii) Site Plan of the Land duly approved	Yes	Yes/No	
	(iii) Approved Building Plan from the competent authority	Yes	Yes/No	
	<b>(iv) Builtup Area</b>			
	(a) Instructional Area			
	(b) Administrative area, amenities, circulation and other area			
	<b>Total area</b>			

INSTRUCTIONAL AREA FOR THE FOLLOWING PROGRAMMES-

<b>A. Engineering and Technology (Diploma/Under Graduate/ Post Graduate Degree/ Integrated/ Dual Degree) Institutions</b>					
S.NO.	ITEM	SIZE	AICTE NORMS		DEFICIENCY
			Size Sq.m per room	Minimum Number Required	
(i)	<b>Class Rooms</b>		<b>66(For a division of 60) 33(For a division of 30)</b>	<b>(Total Number of Divisions per year x Total Duration of course in years x 0.5)</b>	

Signatures of Inspecting Officers

	<b>Total Area of Class Room</b>				
<b>(ii)</b>	<b>Tutorial rooms</b>		<b>33</b>	<b>25% of total class rooms</b>	
	<b>Total Area of Tutorial</b>				
<b>(iii)</b>	<b>Laboratory for first year</b>		<b>66</b>	<b>4(which includes 2 Lab for Basic Sciences):Upto an intake of 600</b>	
	<b>Total Area First Year Labs</b>				
<b>(iv)</b>	<b>Laboratory other than first year</b>		<b>66</b>	<b>2 per course per year up to an intake of 180 per course</b>	
	<b>Total Area of other Labs</b>				
<b>(v)</b>	<b>Laboratory for Post Graduate Courses</b>		<b>66</b>	<b>1 per course and 1 Research Lab</b>	
	<b>Total Area of PG Labs</b>				
<b>(vi)</b>	<b>Workshop</b>		<b>200</b>	<b>1(Up to an intake of 600)+1 for intake of 601-1200</b>	
	<b>Total Area of W/S</b>				
<b>(vii)</b>	<b>Additional Laboratory/Workshop for “X” Category Courses</b>		<b>200(For UG) and 150(For Diploma)</b>	<b>1</b>	

	<b>Total Area of additional W/S</b>				
<b>(viii)</b>	<b>Computer Centre</b>		<b>150</b>	<b>1(Up to an intake of 600)+1 for intake of 601-1200</b>	
	<b>Total Area of Computer Centre</b>				
<b>(ix)</b>	<b>Library</b>		<b>400</b>	<b>1(Additional Library area of 50 Sq.m. per 60 students beyond 420 "Approved Intake")</b>	
	<b>Total Library Area</b>				
<b>(x)</b>	<b>Seminar Hall</b>		<b>132</b>	<b>1</b>	
	<b>Total Seminar Hall Area</b>				
<b>(xi)</b>	<b>Language Laboratory \$</b>		<b>33</b>	<b>1</b>	
	<b>Total Lang. Lab Area</b>				
<b>(xii)</b>	<b>CAD Centre/Drawing Hall No.</b>		<b>132</b>	<b>1(Up to an intake of 600)+1 for intake of 601-1200</b>	
	<b>Total CAD/Drawing Area</b>				
<b>Total Instructional Area(INA)(in Sq. m.)</b>					
<b>Total Administrative Area(ADA) (in Sq. m.) (minimum 750 sq. m. for an approved intake up to 300.)</b>					
<b>Total Amenities Area(AMA) (in Sq. m.) (minimum 500 sq. m. for an approved intake up to 300.)</b>					
<b>Total Access and circulation Area(ACA) (in Sq. m.) (25% of (INA+ADA+AMA))</b>					
<b>Total Built up Area (in Sq. m.) (INA+ADA+AMA+ACA)</b>					
“X” Category Courses such as Mechanical, Production, Civil, Electrical, Chemical, Textile, Marine, Aeronautical and Allied/Relevant Courses shall require an Additional Laboratory/ Workshop.					
\$ -Language Laboratory shall have a minimum of 20 Computers with appropriate Software. Additional Number of Computers shall be increased on prorata basis for approved intake greater than 300 i.e. 0-300:20 Computers, 301-600:40 Computers, 601-900:60 Computers etc.					
For Courses having more than 3 Divisions, additional Laboratories equivalent to the required number on pro rata basis for the said Courses shall be created.					
Infrastructure Requirement shall be calculated on prorata basis for institutions having “Approved Intake” greater than 1200.					

<b>B. Planning (Under Graduate/ Post Graduate Degree/ Integrated Degree) Institution (Up to an intake of 120)</b>					
<b>S.NO.</b>	<b>ITEM</b>	<b>SIZE</b>	<b>AICTE NORMS</b>		<b>DEFICIENCY</b>
			<b>Size Sq.m per room</b>	<b>Minimum Number Required</b>	
<b>(i)</b>	<b>Class Rooms</b>		<b>60(For UG) 30(For PG)</b>	<b>(Total Number of Divisions per year x Total Duration of course in years x 0.5)</b>	
	<b>Total Area of Class Room</b>				
<b>(ii)</b>	<b>Resource Centre</b>		<b>80</b>	<b>1</b>	
	<b>Total Area of Resource Centre</b>				
<b>(iii)</b>	<b>Computer Laboratory for first year</b>		<b>60</b>	<b>1</b>	
	<b>Total Area of Computer Lab</b>				
<b>(iv)</b>	<b>Studio other than first year</b>		<b>120</b>	<b>1 per course per year</b>	
	<b>Total Area of Studio other than first year</b>				
<b>(v)</b>	<b>Post Graduate Studio</b>		<b>60</b>	<b>2</b>	
	<b>Total Area of Post Graduate Studio</b>				
<b>(vi)</b>	<b>Model making and Carpentry Workshop</b>		<b>120</b>	<b>1</b>	
	<b>Total Area of W/S</b>				
<b>(vii)</b>	<b>Art Court</b>		<b>100</b>	<b>1</b>	

	<b>Total Area of Art Court</b>				
(viii)	<b>Multi-Purpose Hall</b>		<b>150</b>	<b>1</b>	
	<b>Total Area of Multipurpose Hall</b>				
(ix)	<b>Research Laboratory(Applicable only for Post Graduate Courses)</b>		<b>60</b>	<b>1</b>	
	<b>Total Area of Research Lab</b>				
(x)	<b>Computer Centre</b>		<b>75</b>	<b>1</b>	
	<b>Total Area of Computer Centre</b>				
(xi)	<b>Seminar Hall</b>		<b>132</b>	<b>1 per UG Institution and 1 per Diploma institution</b>	
	<b>Total Area of Seminar Hall</b>				
(xii)	<b>Library</b>				
	<b>Total Library Area</b>		<b>150(Additional Library area of 50 Sq.m. per 60 students beyond 420 "Approved Intake")</b>	<b>1</b>	
(xiii)	<b>Language Laboratory</b>		<b>30</b>	<b>1</b>	
	<b>Total area of Lang.Lab</b>				
<b>Total Instructional Area(INA)(in Sq. m.)</b>					
<b>Total Administrative Area(ADA) (in Sq. m.)</b> <b>(minimum 750 sq. m. for an approved intake up to 300.)</b>					
<b>Total Amenities Area(AMA) (in Sq. m.)</b> <b>(minimum 500 sq. m. for an approved intake up to 300.)</b>					
<b>Total Access and circulation Area(ACA) (in Sq. m.)</b> <b>(25% of (INA+ADA+AMA))</b>					
<b>Total Built up Area (in Sq. m.)</b> <b>(INA+ADA+AMA+ACA)</b>					



**C. Applied Arts and Crafts (Diploma/ Under Graduate/ Post Diploma/ Post Graduate Degree)  
Institution (Up to an intake of 90)**

S.NO.	ITEM	SIZE	AICTE NORMS		DEFICIENCY
			Size Sq.m per room	Minimum Number Required	
(i)	<b>Class Rooms</b>		<b>66(For Diploma and UG) 33(For PG)</b>	<b>1 room per division per year</b>	
	<b>Total Area of Class Room</b>				
(ii)	<b>Tutorial rooms</b>		<b>33</b>	<b>25% of total class rooms</b>	
	<b>Total Area of Tutorial</b>				
(iii)	<b>Workshop/Studio</b>		<b>66</b>	<b>1 per course per year</b>	
	<b>Total Area of W/S Studio</b>				
(iv)	<b>Common Workshop/ Studio</b>		<b>90</b>	<b>1</b>	
	<b>Total Area of common W/S Studio</b>				
(v)	<b>Workshop/Studio (Post Graduate Courses)</b>		<b>66</b>	<b>1 per specialisation</b>	

	<b>Total Area of PG W/S Studio</b>				
(vi)	<b>Studio/Display Room</b>		<b>132</b>	<b>1</b>	
	<b>Total Area of studio</b>				
(vii)	<b>Craft Centre</b>		<b>66</b>	<b>1</b>	
	<b>Total Area of Craft Centre</b>				
(viii)	<b>Computer Centre</b>		<b>75</b>	<b>1</b>	
	<b>Total Area of Computer Centre</b>				
(ix)	<b>Theatre/Seminar Hall</b>		<b>100</b>	<b>1</b>	
	<b>Total Area of Theatre/Seminar Hall</b>				
(x)	<b>Library</b>		<b>150(Additional Library area of 50 Sq.m. per 60 students beyond 420 "Approved Intake")</b>	<b>1</b>	
	<b>Total Library Area</b>				
(xi)	<b>Language Laboratory-\$</b>		<b>33</b>	<b>1</b>	
	<b>Total area of Lang.Lab</b>				

\$ -Language Laboratory shall have a minimum of 20 Computers with appropriate Software. Additional Number of Computers shall be increased on prorata basis for approved intake greater than 300 i.e. 0-300:20 Computers, 301-600:40 Computers, 601-900:60 Computers etc.

<b>Total Instructional Area(INA)(in Sq. m.)</b>	
<b>Total Administrative Area(ADA) (in Sq. m.) (minimum 750 sq. m. for an approved intake up to 300.)</b>	
<b>Total Amenities Area(AMA) (in Sq. m.) (minimum 500 sq. m. for an approved intake up to 300.)</b>	
<b>Total Access and circulation Area(ACA) (in Sq. m.) (25% of (INA+ADA+AMA))</b>	
<b>Total Built up Area (in Sq. m.) (INA+ADA+AMA+ACA)</b>	

<b>D. Design (Diploma/ Under Graduate/ Post Graduate Degree) Institution (Up to an intake of 50)</b>						
<b>S.NO.</b>	<b>ITEM</b>	<b>SIZE</b>	<b>AICTE NORMS</b>		<b>DEFICIENCY</b>	
			<b>Size Sq.m per room</b>	<b>Minimum Number Required</b>		
<b>(i)</b>	<b>Class Rooms</b>		<b>100(For Diploma and UG) 66(For PG)</b>	<b>1 per division per year</b>		
	<b>Total Area of Class Room</b>					
<b>(ii)</b>	<b>Tutorial rooms(Not applicable for PG)</b>		<b>33</b>	<b>1 per year</b>		
	<b>Total Area of Tutorial</b>					
<b>(iii)</b>	<b>Laboratory/ Workshop</b>		<b>66</b>	<b>1 per division per year</b>		
	<b>Total Area Laboratory or W/S</b>					
<b>(iv)</b>	<b>Photography Laboratory</b>		<b>66</b>	<b>1</b>		
	<b>Total Area of Craft Centre</b>					
<b>(v)</b>	<b>Computer Laboratory</b>		<b>75</b>	<b>1</b>		
	<b>Total Area of Computer Lab</b>					

(vi)	<b>Seminar Hall</b>		<b>100</b>	<b>1</b>	
	<b>Total Area of Seminar Hall</b>				
(vii)	<b>Library</b>		<b>150(Additional Library area of 50 Sq.m. per 60 students beyond 420 "Approved Intake")</b>	<b>1</b>	
	<b>Total Library Area</b>				
(viii)	<b>Language Laboratory/Audio visual lab</b>		<b>33</b>	<b>1</b>	
	<b>Total area of Lang.Lab/Audio visual lab</b>				
<b>Total Instructional Area(INA)(in Sq. m.)</b>					
<b>Total Administrative Area(ADA) (in Sq. m.) (minimum 750 sq. m. for an approved intake up to 300.)</b>					
<b>Total Amenities Area(AMA) (in Sq. m.) (minimum 500 sq. m. for an approved intake up to 300.)</b>					
<b>Total Access and circulation Area(ACA) (in Sq. m.) (25% of (INA+ADA+AMA))</b>					
<b>Total Built up Area (in Sq. m.) (INA+ADA+AMA+ACA)</b>					

<b>E. Hotel Management and Catering Technology (Diploma/Under Graduate/Post Graduate Degree/Integrated Degree) Institution ( Up to an intake of 180)</b>					
<b>S.NO.</b>	<b>ITEM</b>	<b>SIZE</b>	<b>AICTE NORMS</b>		<b>DEFICIENCY</b>
			<b>Size Sq.m per room</b>	<b>Minimum Number Required</b>	
(i)	<b>Class Rooms</b>		<b>66(For Diploma and UG) 33(For PG)</b>	<b>(Total Number of Divisions per year x Total Duration of course in years x 0.5)</b>	
	<b>Total Area of Class Room</b>				

(ii)	<b>Tutorial rooms(Not applicable for PG courses)</b>		<b>33</b>	<b>25% of total class rooms</b>	
	<b>Total Area of Tutorial</b>				
(iii)	<b>Laboratory (Guest Room/House Keeping /Front Office / Kitchen) for First Year</b>		<b>66</b>	<b>3</b>	
	<b>Total Area of Laboratory</b>				
(iv)	<b>Laboratory (Guest Room/House Keeping /Front Office / Kitchen) other than First Year</b>		<b>66</b>	<b>2 per course per year</b>	
	<b>Total Area of other Labs</b>				
(v)	<b>Laboratory/Guest House for Post Graduate Programmes</b>		<b>66</b>	<b>1 per specialization</b>	
	<b>Total Area of PG Labs</b>				
(vi)	<b>Kitchen with Dining Hall</b>		<b>132</b>	<b>1</b>	

	<b>Area Of Kitchen with Dining Hall</b>				
(vii)	<b>Restaurant</b>		<b>66</b>	<b>2</b>	
	<b>Total Area of Restaurant</b>				
(viii)	<b>Computer Centre</b>		<b>75</b>	<b>1</b>	
	<b>Total Area of Computer Centre</b>				
(ix)	<b>Seminar Hall</b>		<b>132</b>	<b>1</b>	
	<b>Total Area of Seminar Hall</b>				
(x)	<b>Library</b>		<b>150(Additional Library area of 50 Sq.m. per 60 students beyond 420 "Approved Intake")</b>	<b>1</b>	
	<b>Total Library Area</b>				
(xi)	<b>Language Laboratory</b>		<b>33</b>	<b>1</b>	
	<b>Total area of Lang. Lab</b>				
<b>Total Instructional Area(INA)(in Sq. m.)</b>					
<b>Total Administrative Area(ADA) (in Sq. m.) (minimum 750 sq. m. for an approved intake up to 300.)</b>					
<b>Total Amenities Area(AMA) (in Sq. m.) (minimum 500 sq. m. for an approved intake up to 300.)</b>					
<b>Total Access and circulation Area(ACA) (in Sq. m.) (25% of (INA+ADA+AMA))</b>					
<b>Total Built up Area (in Sq. m.) (INA+ADA+AMA+ACA)</b>					

**F. Computer Applications UG/PG/ Integrated Degree Institution (Up to an intake of 300)**

S.NO.	ITEM	SIZE	AICTE NORMS		DEFICIENCY
			Size Sq.m per room	Minimum Number Required	
(i)	<b>Class Rooms</b>		<b>66</b>	<b>1 per division per year</b>	

	<b>Total Area of Class Room</b>				
(ii)	<b>Tutorial rooms</b>				
	<b>Total Area of Tutorial</b>				
(iii)	<b>Computer Laboratory(Applicable only for PG courses)</b>				
	<b>Total Area of Computer Lab</b>				
(iv)	<b>Computer Centre</b>				
	<b>Total Area of Computer Centre</b>				
(v)	<b>Seminar Hall</b>				
	<b>Total Area of Seminar Hall</b>				
(vi)	<b>Library</b>				
	<b>Total Library Area</b>				
(vii)	<b>Language Laboratory</b>				
	<b>Total area of Lang.Lab</b>				
<b>Total Instructional Area(INA)(in Sq. m.)</b>					
<b>Total Administrative Area(ADA) (in Sq. m.) (minimum 750 sq. m. for an approved intake up to 300.)</b>					
<b>Total Amenities Area(AMA) (in Sq. m.) (minimum 500 sq. m. for an approved intake up to 300.)</b>					
<b>Total Access and circulation Area(ACA) (in Sq. m.) (25% of (INA+ADA+AMA))</b>					
<b>Total Built up Area (in Sq. m.) (INA+ADA+AMA+ACA)</b>					

<b>G. Management (UG/PG/ Integrated Degree) Institution (Up to an intake of 360)</b>					
<b>S.NO.</b>	<b>ITEM</b>	<b>SIZE</b>	<b>AICTE NORMS</b>		<b>DEFICIENCY</b>
			<b>Size Sq.m per room</b>	<b>Minimum Number Required</b>	
<b>(i)</b>	<b>Class Rooms</b>		<b>66</b>	<b>1 per division per year</b>	
	<b>Total Area of Class Room</b>				
<b>(ii)</b>	<b>Tutorial rooms</b>		<b>33</b>	<b>25% of total class rooms</b>	
	<b>Total Area of Tutorial</b>				
<b>(iii)</b>	<b>Language Laboratory(Applicable only for UG)</b>		<b>33</b>	<b>1</b>	
	<b>Total Area of Language Lab</b>				
<b>(iv)</b>	<b>Computer Centre</b>		<b>150</b>	<b>1</b>	
	<b>Total Area of Computer Centre</b>				
<b>(v)</b>	<b>Seminar Hall</b>		<b>132</b>	<b>1</b>	
	<b>Total Area of Seminar Hall</b>				
<b>(vi)</b>	<b>Library</b>			<b>1</b>	



			<b>100(Additional Library area of 50 Sq.m. per 60 students beyond 420 "Approved Intake")</b>		
	<b>Total Library Area</b>				
(vii)	<b>Language Laboratory</b>		<b>33</b>	<b>1</b>	
	<b>Total area of Lang.Lab</b>				
<b>Total Instructional Area(INA)(in Sq. m.)</b>					
<b>Total Administrative Area(ADA) (in Sq. m.) (minimum 750 sq. m. for an approved intake up to 300.)</b>					
<b>Total Amenities Area(AMA) (in Sq. m.) (minimum 500 sq. m. for an approved intake up to 300.)</b>					
<b>Total Access and circulation Area(ACA) (in Sq. m.) (25% of (INA+ADA+AMA))</b>					
<b>Total Built up Area (in Sq. m.) (INA+ADA+AMA+ACA)</b>					

**Sharing of Built up space:**

Whether the built up space is being shared with any other institution / programme in the premises, if so, whether the built-up space for the proposed institution has been clearly demarcated by vertical separation (give details) .....

**BOOKS :**

(i)	<b>No. of TITLES</b>	As Per AICTE Norms		
(ii)	<b>No. of VOLUMES</b>	As Per AICTE Norms		
(iii)	<b>No. of JOURNALS</b>	As Per AICTE Norms		
(iv)	<b>Reading Room Seating</b>	As Per AICTE Norms		
(v)	<b>Media PC with Internet</b>	As Per AICTE Norms		

**TEACHING STAFF: (As Per AICTE Norms)**

**Name of Principal with Qualification:**

**Contact details:**

S No	Designation	Number with Qualification
(i)	HOD (Per Course)	
(ii)	Teaching Staff	

(iii)	TOTAL STAFF (As per Staff Student Ratio)	
(iv)	No. of teaching staff available at the time of inspection	
(v)	No. of available teaching staff appointed as per AICTE norms	

### COMPUTER

S No.	Item		Quantity	Remarks
(i)	NO. OF COMPUTERS	As Per AICTE Norms		
(ii)	Legal system Software			
(iii)	Legal Application Software			
(iv)	LAN Connectivity			
(v)	Printers			

### STUDENT ACTIVITIES

Whether the Theory Classes are running at the time of Inspection: Yes / No

Whether the Practical Classes are running at the time of Inspection: Yes / No

### EQUIPMENT AVAILABLE AS PER SYLLABUS (In terms of Sufficient / Not Sufficient)

S. No.	Name of Branch	I Year	II Year	III Year	IV Year
	Total				

**FURNITURE AVAILABLE (FOR CLASS ROOMS/LABS. & WS/OFFICE) :** Sufficient/ Not Sufficient

If Not Sufficient, give reason

**OBSERVATIONS OF INSPECTION COMMITTEE** (In respect of Land, Building, Staff, Equipment, Furniture & Books):

Land :

Building :

Staff :

Equipment:

Lab./Workshop:

Furniture:

Books & Journals:

**INSPECTION COMMITTEE COMMENTS/RECOMMENDATION:**

Signature with date

( )  
Inspecting Officer  
Designation

( )  
Inspecting Officer  
Designation